



## FOREST STEWARDSHIP PROGRAM OUTREACH AND EDUCATION PROJECTS GRANT APPLICATION

This information is required by authority of Part 501 of Act 451, PA 1994, as amended, and the U.S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664, in order to be considered for a grant.

Applicant Name (Organization or Individual)	Applicant Contact Person (Individual Contact Name)			
Address	Contact Person Telephone			
City, State and Zip Code	Contact Person email address			
Telephone	Federal Employer Identification Number (FEIN): (REQUIRED)			
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Type of Applicant (please check one)	Project Budget			
☐ Tribe ☐ Conservation District	GRANT AMOUNT REQUESTED (FEDERAL) \$			
☐ Educational Institution ☐ Non-Profit 501(c)3	(no more than 50% of total project cost)			
` '	MATCH AMOUNT (NON-FEDERAL) \$ (must be at least 50% of total project cost)			
☐ Local Unit of Government ☐ Proof of 501(c)3				
Other:	TOTAL PROJECT COST \$			
County	Estimated project starting date			
	Estimated project completion date (must be completed by 9/1/2007)			
Project Description, Location and Objectives (check one)				
☐ Management Plan Preparation (\$2000 or less)	☐ Demonstration Areas (\$5,000 or less)			
☐ Outreach and Education Projects (\$5000 or less)	☐ Ecosystem Projects (\$15,000 or less)			
include a map. All projects must be public or open to the p Private Forest (NIPF) landowners (attach additional pages				

## **Budget Information**

- 1. **A budget chart must be included in the budget**. Budget detail must specify total project costs, grant amount requested and matching funds.
- 2. Grant amount request can be **no more than 50%** of the total project costs.
- 3. Budget must identify match funds (cash, value of in-kind contributions).
- 4. Matching funds may not be federal monies and must be directly related to the project.
- 5. In-kind contributions include in-house or volunteer labor costs, goods and services.
- 6. Volunteer labor/services should be valued as: adults at \$10/hour, youths up to age 16 at \$5/hour.
- 7. Professional or technical services contributed by businesses or companies may be estimated at commercial/professional rates that are reasonable and customary. (Attach additional pages if needed.)

Sample Budget Chart:								
Project title: Develop and distribute stewardship information. Total project cost: \$10,000.								
	<u>Federal</u>	Non-Federal Match						
Personnel/fringes		\$4,000						
Printing costs	\$5,000							
Distribute materials		\$1,000						
Total	\$5,000	\$5,000						

Notes: Personnel 150 hours @ \$20/hr., fringes @ 33% Printing: 10,000 copies of booklet

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Why is the program	n/project important to forest s	stewardship and NIPF	landow	ners?		
Identify the legal author administration of the p	ority, responsible departmen program:	t, board, committee c	r person	n(s) charged	with the develo	pment and
Does the legal authority su	pport this proposal?	Written pe	rmission of	f the landowner	?	
□Yes □No		□Yes	□No	Permiss	ion Pending	
City	Township	State			Tribe	
Are you currently debar Information 4248 (Rev.	red or suspended for participat 06/xx/06).	ion in Federal Assistan	ice progra	ams? See app	olication	□No
		oresentative of said A				
	according to the a	presentative of said A application and to abi ng compliance with ali	de by the	e provisions	of the Forest S	tewardship Grant
	according to the a	application and to abi	de by the	e provisions	of the Forest S	tewardship Grant

- Applications must be postmarked by <u>September 15, 2006</u>.
- Please do not enclose materials in folders or binders.
- No facsimiles will be accepted.

Please return completed applications [original and two (2) copies] to:

FOREST STEWARDSHIP GRANT PROGRAM
FOREST, MINERAL AND FIRE MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30452
LANSING MI 48909-7952